JOB DESCRIPTION

| **Title** | CARPENTER | | |
| --- | --- | --- | --- |
| **Reports To** | [Insert Title] | | |

**Job Purpose**

The **Carpenter** is responsible for layout, installation, repair, completion and maintenance of various structures, fixtures and buildings. Other duties include designing, cutting and measuring materials fit to client demand.

This position works with construction crews to build, adjust and repair wood frameworks in various construction projects. They work with their hands, using tools to build and install frameworks.

**Duties and Responsibilities**

* Examine blueprints and sketches carefully
* Carry out measurement tasks
* Cut, shape, and smooth the required material
* Create stairwells, door and window frames, partitions, and rafters.
* Carve and assemble furniture, kitchen cabinets, siding, and drywall
* Install items in the designated locations
* Carry out repairs and maintenance
* Lay out flooring, roofing, or drywall to ensure they are leveled and compatible
* Additional related duties as assigned

**Qualifications**

* High school diploma or GED
* Working experience as a carpenter for (x) years
* Outstanding knowledge of different carpentry materials and techniques
* Experience with appropriate electrical tools
* Ability to read blueprints and technical drawings
* Capability to evaluate the quality of woodwork and materials
* Completed carpentry apprenticeship

**Core Competencies**

* Team player
* Excellent time management abilities
* Knows how to follow instructions
* Willingness to always follow safety guidelines
* Excellent command of the English language

**Working Conditions**

* Overtime may be required
* Working hours are generally from <insert time> to <insert time>
* Job may sometimes require standing for prolonged periods, climbing, pulling, and lifting heavy objects